

## **POSITION DESCRIPTION**

### **Maintenance Manager**

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#### **BASIC FUNCTION:**

Responsible for directing activities of maintenance professionals, overseeing project implementation of plant maintenance projects, assisting with the development of a reliability based maintenance strategy. The Maintenance Manager is accountable for optimizing machinery and equipment uptime to ensure achievement of operational plans; transforming the maintenance culture to a systems based, systematic problem solving approach; reducing maintenance expenses; creating a culture of Continuous Improvement in the Maintenance Department down to each and every maintenance employee; and developing direct reports and organizational capability within the department. Manage and direct all Maintenance work execution to ensure field activities proceed in a safe, environmentally responsible, productive and cost effective manner while maintaining compliance with plant and regulatory agency standards.

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#### **JOB SPECIFICATIONS:**

BS Degree in Engineering with a minimum of 10 years relevant Chemical industry experience. A minimum of 5 years' experience must be in Maintenance, including leadership of complex maintenance plant projects.. Requires technical expertise in maintenance craft capabilities and effective work sequencing to ensure optimization of maintenance activities to meet business needs. Clear understanding of company policies and philosophy, with specific knowledge of Safety, Health and Environmental regulatory requirements pertinent to Maintenance field work activities. Must have very good communication skills to be effective with all levels/functions of the organization up to plant management level. Excellent interpersonal and conflict resolution skills are required.

Computer literacy required, with knowledge of SAP - PM Maintenance software and Microsoft Office Products preferred

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#### **RESPONSIBILITIES AND ACCOUNTABILITIES:**

1. Ensure maintenance field activities proceed in a safe, environmentally sound and efficient manner, including schedule adherence to support both production and work quality commitments.
2. Assign and/or obtain craft resources, parts, equipment and tools to support the needs of Production, the primary internal customer, while ensuring relevant business goals are met.
3. Develops job specifications and supervises outside services for general maintenance and specialty work.
4. Provide second line supervision for Maintenance workforce and ensure all work is performed per plant procedures and standards.
5. Ensure maintenance results enable compliance with applicable regulatory standards, including pertinent sections of OSHA 1910.